

## SUBMISSION OF LATE REPORT

NAME OF COMMITTEE : Communities Housing and Infrastructure  
DATE OF COMMITTEE : 24 May 2017  
TITLE OF REPORT : Wellington Brae

Please explain why this report is late.

This report is late due to the time needed to clarify a number of legal and procedural matters regarding this project.

Please explain:

- why this report must be submitted to the next meeting of the Council/Committee; and
- why it cannot be submitted to a meeting of the Council/Committee at a later date.

This report must go to this Committee to make a decision on how to proceed with this project – the contractor is on standby following suspension of the works and any further delay in decision making could further increase the Council's financial liability, which cannot be covered by external funding.

Director Bernadette Marjoram PP Richard Sweetnam Head of Service  
Date 22 May 2017

The following section must be completed by the Convener where a report must be submitted less than three clear days<sup>1</sup> before a meeting of the Council/Committee.

By law, an item of business must be open to inspection by members of the public for at least three clear days before a meeting.

An item of business not open to inspection for three clear days may be considered at a meeting only by reason of special circumstances, which shall be specified in the minutes, and where the Convener is of the opinion that the item should be considered as a matter of urgency.

Please explain why you are of the opinion that the item should be considered as a matter of urgency.

*as above*

Convener Yvonne Allan

*Yvonne Allan*

Date

*22-5-17*

Please note that under Standing Order 12.9, the Head of Legal and Democratic Services may refuse to allow any item of business on to the agenda or may withdraw any item of business from an agenda, following consultation with the Convener and Vice Convener.

<sup>1</sup> For example if a letter is posted on Monday advising of a meeting on Friday, it gives 3 clear days notice (i.e. Tuesday, Wednesday, Thursday). Saturday, Sunday and public holidays are included within the definition of Clear Days.